


Fundamental Requirements

- There must be member interest in starting a state or multi-state Chapter.
- There must be at least 50 members in the state/multi-state Chapter region.

 If your state/region doesn't have at least 50 members, please work with the Chapter Leadership Advisor at the NATP National office to increase the number of members in your area.

Contact the Chapter Leadership Advisor >

Step 1



- **Form a volunteer Organizational Committee (OC)**, consisting of at least 12 members interested in working to start a Chapter.
- Work closely with National to obtain needed tools for your committee.

Step 2



- OC must file a petition with National, requesting a **vote by the membership** to determine if a majority of members in the state/region would like a Chapter.
- National will send a letter and ballot to the potential Chapter membership.
- At least 40 members or 20% of members in the region must vote.

Step 3



- Organizational meeting** will be held to:
- **Elect** interim officers (President, Vice President, Secretary, Treasurer).
 - **Appoint** Bylaws, Regional Analysis, Nominations and Annual Meeting Planning committees.

Step 4



- **Hold first annual meeting** to finalize the formation of the Chapter.
- Bylaws will be approved and adopted.
- Regional Analysis Committee report will be approved.
- State directors and officers will be elected.

Step 5



- **File incorporation papers.**
- Chapter presented at National Conference.



Congratulations!
You have formed an NATP Chapter!